

SAMPLE QUESTION PAPER 2021-22

TERM-2

SUB:- BUSINESS STUDIES

TIME: 2 Hrs.

MAX MARKS : 40

Q.NO.1 Human resource management is one of the most important part of staffing, to manage human resource certain specialized activities are required which needs to perform. Mention any two duties of human resource personnel that they must perform. 2

Q.NO.2 In every firm sufficient and skilled staffing is required which will benefit the organization. State two important benefits of proper staffing. 2

Q.NO.3 Explain two each merits and limitations of internal and external sources of recruitment. 2

Or

Who can file a complaint in the court of Consumers redressal Forum ? 2

Q.NO.4 Write short notes on – Commercial paper and Call money. 2

or

Explain importance of Training and Development and its benefits to the organization. 2

Q.NO.5 Differentiate “On the job” and “off the job “ methods in the light of staffing. 3

Q.NO.6 State any three qualities of good leader. 3

Q.NO.7 ‘Effective communication increases managerial efficiency ‘ which elements of communication

helps increasing managerial efficiency. Explain in brief. 3

Q.NO.8 What are the three tire machinery under the Consumer Protection Act ? 3

Q.NO.9 Occasionally group of employees chit chat in the canteen or any other places during rest period In the firm related to transfer , promotions, incentives etc within the peer group or some rumors of curtailing their incentives such as Bonus and other allowances . Such discussions spread out to all levels of

management . Find out which type of communication is stated about in the above statement. 5

Or

What is special about the Consumers Protection Act , 1986? Explain . 5

Q.NO.10 Describe five Maslow's Need Hierarchy Theory of Motivation. 5

Or

Distinguish between Capital market and Money market . 5

Q.NO.11 " Controlling is an Indispensable function of Management . The execution of work may deviate from the planned project . The first priority of every manager of the company is to follow maximum out- put at minimum cost.(Minimization of wastage , overlapping , omission etc.) So how deviation and wastage could be controlled in the organization for better output of product . 5

Or

Explain the reasons for establishment of SEBI and its objectives. 5

Q.NO.12 Capital Budgeting Decisions are crucial for every organization whether small or large, there are certain factors which affect capital budgeting decisions . Explain the factors that affect Capital Budgeting Decisions . 5

Or

Differentiate Working Capital Requirement and Fixed Capital Requirement with suitable example. 5

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